

PLEASE READ THESE NOTES. To avoid delay, the form should be fully and properly completed. The Member Care benefit is not regulated.

Information for the Court Secretary

Notification of date of admission of a member to a convalescent home will be sent to the Court Secretary. Travel expenses are payable at the discretion of each individual Court. Please complete the form and forward to the Court Services Manager.

Should the scale of charges be in excess of that authorised under the Society's scheme, the member will be required to pay the balance.

Information for the member

Notification of date of admission is generally sent by the convalescent home direct to the member, who should act upon the instructions sent.

Should the scale of charges be in excess of that authorised under the Society's scheme, the member will be required to pay the balance.

Members staying at any Convalescent Home may be eligible to apply for a top-up from the Friendly Societies Convalescent Scheme. If you wish to apply for this grant, you will need to complete the form and submit a Doctors Report. Please contact the Court Services Manager for more information.

Supporting medical evidence

The Friendly Societies Convalescent Scheme Form will need to be completed and returned with this form and all necessary supporting documents at the time of application.

Conditions

Members must have been a member of the Society for a minimum of six months to qualify for the convalescent home benefit. Where an application is made for further Convalescent Home treatment within two years of the member having already received treatment for two weeks, a letter stating the special circumstances which necessitate further treatment should be forwarded to the Court Helpdesk with the application form. Whilst the Convalescent Home benefit is available for all adult members, it must be appreciated that some Convalescent Homes have age limits.

Important information

Whilst every endeavour is made to accommodate members in need of convalescence, you are reminded that the homes are not hospitals and therefore nursing facilities are not available. However, the homes are supported by local surgeries.

This section is to be completed by the Court Secretary

1. Applicant's details

Member's Name (in full)

Membership No Date of birth

Address

Post code Tel No

Email

2. Persons accompanying a member (if applicable)

If the member is being accompanied by a person **not eligible under the scheme and therefore responsible for their own costs**, please give details:

Name Date of birth

Address

Post code Tel No

3. Declaration

I certify that for the purpose of the rules and procedures, the applicant is eligible to apply for the scheme.

Court name and number

Secretary's name

Secretary's signature

This section is to be completed by the member

4. Data protection and consent

Member's Name (in full) Membership No

The information that you provide on this form will be held by Foresters Friendly Society, and used to set up and administer the grant for which you are applying and for other business purposes. Further information about how we hold and use your personal information is available on our website (www.forestersfriendlysociety.co.uk/privacy-policy).

Where an application is made via a Financial Adviser (FA), you agree to your details being disclosed to that FA until you instruct us otherwise.

We (Foresters Friendly Society, including your Branch) would like to provide you with marketing information about similar products and services which may be of interest to you. To consent to receive this, please select your preferred option(s) below:

Post Email Text Message (SMS) Phone

Foresters Friendly Society will not share your data with third parties for their marketing purposes. You can update your preferences at any time by calling 0800 783 4162, emailing memberservices@forestersfriendlysociety.co.uk, completing the online form available at www.forestersfriendlysociety.co.uk/contactpreferences or writing to us at: Foresters Friendly Society, 29-33 Shirley Road, Southampton SO15 3EW.

I confirm that I authorise Foresters Friendly Society to use the information given to administer the Convalescent Home Benefit Fund grant.

Member's signature Date

5. Convalescent home details

Which home do you wish to attend? Bridlington Other (please specify)

Length of stay 1 week 2 weeks

Preferred dates to

6. Undertaking by friend or relative not attending the home

I hereby agree to collect the member from the home if and when required to do so and to be responsible for the costs.

Print name Date

Address

Post code Tel No

Signature

8. Foresters Care

All members have access to our Foresters Care service. At times like these you may benefit from speaking to someone who understands your situation, has the time to listen and help address your concerns. Foresters Care can provide additional help – a friendly listening ear, practical information and much needed emotional support. Members can contact Foresters Care on 0800 276 1023 Monday - Friday, 9am - 5pm.

If you would like us to arrange for a Personal Nurse Advisor to call, please leave your preferred contact telephone number:

For information

Your attention is drawn to the following conditions as examples which may make a member ineligible for convalescence

- Persons who still require surgical/medical treatment and/or nursing
- Persons with pulmonary tuberculosis
- Persons whose condition/illness renders them problematic to others
- Persons recovering from infections or contagious diseases
- Persons with a serious physical disability
- Pregnant patients or women with nursing babies
- Persons with an advanced malignant disease
- Persons who have problems with incontinence

Once completed please return the form to:

Mrs Michelle Collins
Court Services Manager
Foresters Friendly Society
Station Chambers
The Boulevard
Tunstall
Stoke on Trent
Staffordshire
ST6 6DU

How to get in touch

Write to:

Foresters Friendly Society
Station Chambers
The Boulevard
Tunstall
Stoke on Trent
Staffordshire, ST6 6DU

Tel: 0800 101 8310

Visit: www.forestersfriendlysociety.co.uk

Foresters Friendly Society is the trading name of The Ancient Order of Foresters Friendly Society Limited which is an Incorporated Friendly Society (Registration No. 511F) and is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Registration No. 110029).