

MEMBERSHIP COMMITTEE APPOINTMENT

Person Specification

DEPARTMENT BOARD **REPOSIBLE TO:** Chairman of the Membership Committee, Society Chairman and Members of the Society

DATE: December 2019 **REMUNERATION** £2,300 per annum plus travel expenses

Expected up to 5 meetings per year.

ATTRIBUTES	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
KNOWLEDGE	Good understanding of Society membership needs or similar member organisation	Essential
SKILLS and ABILITIES	<ul style="list-style-type: none"> • Good communication skills • Experience of communicating in public or in a committee environment ie High Court speaker, School Governor • Ability to socialise/liaise with wide variety of people • Computer skills – email usage • Sense of humour and approachability • Ability to project credibility and confidence 	Essential Desirable Essential Essential Essential Essential
EXPERIENCE	Forestric history via involvement in Courts or in a similar mutual organisation i.e. Oddfellows	Experience within comparable organisations
QUALIFICATIONS	Member of the Society	Essential

ADDITIONAL REQUIREMENTS	Flexibility and commitment to attend meetings and ad hoc workshops etc. this may be evenings or weekends around the country.	Essential
	Current Driving licence and own transport	Desirable
EQUALITY	Candidates must demonstrate understanding of, acceptance and commitment to the principles underlying equal opportunities.	Desirable
MEMBER CARE and TCF	Knowledge and understanding of effective member care and Treating Customers Fairly.	Desirable