

## MEMBERSHIP COMMITTEE Person Specification

<b>DEPARTMENT</b>	BOARD	<b>RESPONSIBLE TO:</b>	Chairman of the Membership Committee, Society Chairman and Members of the Society
<b>DATE:</b>	February 2022	<b>MEETINGS:</b>	Expected up to 6 virtual meetings and 1 physical meeting per year.

ATTRIBUTES	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
<b>KNOWLEDGE</b>	Good understanding of Society membership needs or similar member organisation	Essential
<b>SKILLS and ABILITIES</b>	<ul style="list-style-type: none"> <li>Good communication skills</li> <li>Experience of communicating in public or in a committee environment ie High Court speaker, School Governor</li> <li>Ability to socialise/liaise with wide variety of people</li> <li>Computer skills – email and virtual meetings</li> <li>Sense of humour and approachability</li> <li>Ability to project credibility and confidence</li> </ul>	Essential Desirable  Essential Essential Essential Essential
<b>EXPERIENCE</b>	Forestric history via involvement in Courts or in a similar mutual organisation i.e. Oddfellows	Experience within comparable organisations
<b>QUALIFICATIONS</b>	Member of the Society	Essential
<b>ADDITIONAL REQUIREMENTS</b>	Flexibility and commitment to attend meetings and ad hoc workshops etc. this may be evenings or weekends around the country.  Current Driving licence and own transport	Essential  Desirable
<b>EQUALITY</b>	Candidates must demonstrate understanding of, acceptance and commitment to the principles underlying equal opportunities.	Desirable
<b>MEMBER CARE and TCF</b>	Knowledge and understanding of effective member care and Treating Customers Fairly.	Desirable